



Aiken Board of Realtors®/Multiple Listing Service  
**ADD – DROP – CHANGES – TRANSFERS**  
(circle one)

Date: \_\_\_\_\_

Agent First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Real Estate License Number: \_\_\_\_\_

Company: \_\_\_\_\_

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**TRANSFERS:** (put the office you were with above)

New Company: \_\_\_\_\_

**REASON FOR LEAVING COMPANY:**

- Moving to another company?      yes \_\_\_\_\_ no \_\_\_\_\_ (Transfer fee of \$25.00)
- License returned to the R.E. Commission for in-active status:    yes \_\_\_\_\_ no \_\_\_\_\_

Date of transfer to new company: \_\_\_\_\_

**ACTIVE KEY:**

Does agent have an Aiken Active Key?    Yes \_\_\_\_\_ no \_\_\_\_\_

If yes, Serial Number \_\_\_\_\_ PIN \_\_\_\_\_

Agent Signature: \_\_\_\_\_

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**OTHER AGENT RECORD CHANGES:**

E-mail: \_\_\_\_\_ Web address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Other: \_\_\_\_\_

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BIC Signature: \_\_\_\_\_

**Return completed form to:**  
Aiken Board of Realtors®  
1069 Silver Bluff Road • Aiken, SC 29803  
Phone: 803-648-1891 • Fax: 803-642-6044